



## NEIGHBORHOOD BLOCK PARTY

Completion of the City's Block Party Application and submission of the application must be made to the City Clerk's Office at least 7 days prior to the event.

NOTE: A Block Party is defined as an event open to a specific/defined neighborhood or area; where no admission fee is charged for attendance; alcoholic beverages are not sold; where a street is not closed more than six (6) hours; where the use of kybos/porta potties is not necessary; and where no street closure permit is needed. See Chapter 141.02 Street Closures.

Neighborhood block parties are limited to six (6) hours; between the hours of 10 A.M. and 11 P.M.

The applicant must comply with all federal, state, county, and city laws, ordinances and regulations including all regulations adopted and established by the City,

The application must be accompanied by a petition designating the proposed areas of the street to be used and the time of the proposed use. The petition shall be signed by owners representing not less than seventy-five percent (75%) of the affected properties (commercial and residential) abutting the area of the street to be closed.

Barricades are required: The City can provide barricades for Block Parties if available. Arrangements must be made with the Public Works Department for pickup and return.

Cleanup: Event sponsors are responsible for the collection and cleanup of trash from the event. Groups who leave the street in a condition that requires clean up will be charged for the cost of cleanup.

I understand that if all requirements are not met the event can be cancelled by the City at any time including at the start of or during the event.

In the event that an organization is the applicant, I hereby certify that I have the legal authority to represent the applicant and/or the participants, and I have read the above requirement, understand the provisions, and freely and voluntarily sign it. It is further understood the Norwalk City Council has the authority to grant or deny permission for this event.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contact phone number

Acknowledgement:

City Clerk \_\_\_\_\_

Fire Chief \_\_\_\_\_

Police Chief \_\_\_\_\_

Public Works Director \_\_\_\_\_

City Manager \_\_\_\_\_

City Council Approval (date): \_\_\_\_\_

## CITY OF NORWALK PETITION FOR Neighborhood Block Party

We, the undersigned business owner/residents of the \_\_\_\_\_ block of \_\_\_\_\_ in the City of Norwalk, request consent to the use of this street between the hours of \_\_\_\_\_ and \_\_\_\_\_ on \_\_\_\_\_ for the propose of a block party and do hereby petition the Norwalk City Council to grant a permit for us to use the said portion of said street for said purpose and do hereby agree to abide by the guidelines and requirements set by the City of Norwalk.

We designate \_\_\_\_\_ as the responsible person or persons who shall sign an application for a Block Party Permit on our behalf.

SIGNATURES	ADDRESS	DATE	PHONE

(If additional signatures are required, use another sheet of paper and attach)

I, \_\_\_\_\_ am acquainted with all the persons who have signed the foregoing petition and know them to be business owners/residents over eighteen (18) years old of the area proposed to be closed. I further certify the foregoing petition contains the appropriate number of signatures of the business owners/residents of the said area.

\_\_\_\_\_  
Signature of Circulator

\_\_\_\_\_  
Contact phone number